

EVALUATION FORM  
Santa Maria Public Library (1043)

***Population Growth - 1980 to 2020***

***FORM AA***

Regulatory Basis: p.35, 20440, Appendix 1

Rating Panel Comments

176.2%

EVALUATION FORM  
Santa Maria Public Library (1043)

***Age of Existing Library***

***FORM A***

Regulatory Basis: p.37, 20440, Appendix 1

**Rating Panel Comments**

Library built in 1941, renovated in 1970.

**Rating Basis:**

- 4 = No Existing Facility
- 3 = 1957 or older
- 2 = 1958-1962
- 1 = 1963-1974
- 0 = 1975-Present

RATING:

**Date of Most Recent Structural Renovation**

**Rating Basis:**

- 4 = No Renovation
- 3 = 1957 or older
- 2 = 1958-1962
- 1 = 1963-1974
- 0 = 1975-Present

RATING:

4 = No existing library/renovation  
 3 = Poor Condition  
 2 = Acceptable Condition  
 1 = Good Condition  
 0 = Very Good Condition

# EVALUATION FORM

## Santa Maria Public Library (1043)

### Condition of Existing Public Library

### FORM B

Regulatory basis: p.37, 20440, Appendix 1,  
 p.64, 20440, Appendix 3, 8(a)

RATING:

#### Rating Panel Comments

No HVAC, bad air circulation, overcrowded, elevator breaks down. Non Code compliant with UBC and ADA. Restrooms, aisles narrow, accessibility; roof leaks, not possible to upgrade electrical for electronic access. No storage space, no collection space. Site is fine. New building planned close to existing.

Major deficiencies of the existing library: non-compliance with ADA and seismic codes; leaking roof, inadequate telecommunications and electrical system; "old and tired" elevator which frequently stops between floors; heating system at the end of its useful life and there is no air conditioning; inadequate space for all functions and services.

#### Factors Considered:

Structural

Lighting

Energy

Health & Safety

ADA

Acoustical

Flexibility

Spatial Relationships

Site Considerations

Total

R1	R2	R3	R4
4	3	3	3
4	3	3	3
4	3	3	3
4	3	3	4
4	3	3	4
4	3	3	3
4	3	3	4
4	3	3	4
2	1	2	1
34	25	26	29
3.8	2.8	2.9	3.2

4 = Outstanding  
 3 = Very Good  
 2 = Acceptable  
 1 = Limitations  
 0 = Serious Limitations

# EVALUATION FORM

## Santa Maria Public Library (1043)

### Community Library Needs Assessment

**FORM F**

RATING:

Regulatory Basis: p.26, 20440 (d) (2) and p.61, 20440, Appendix 3

#### Rating Panel Comments

Good Needs Assessment with good demographic detail.

Thorough process used to assess community requirements.

The methodology used included surveys (Spanish/English), focus groups, interviews with every organization eliciting their views on what the library could provide them, as well as parents, teachers, all students, disabled and developmentally disabled, women's, senior, literacy, etc., groups in the community. The analysis of service needs is consistent with demographics and needs of specific community organizations like the Genealogy Society.

The needs assessment was well done, offering residents in a broad range of activities to provide input. Information was gathered from the clientele via bi-lingual surveys distributed at 12 community activities over a 7 month period; focus groups; stakeholder interviews with community organizations and leaders; stakeholder interviews with school leaders; and staff attendance at community meetings. Demographics were thoroughly analyzed, deriving logical conclusions concerning library service needs.

#### Rating Basis:

1. Methodology & Community Involvement.
2. Community Analysis/Community agencies & organizations, service area. demographics
3. Analysis of service needs/consistency with demographics.
4. Service limitations for existing facility (if applicable).
5. Space Needs Assessment.
6. Needs of K-12 Student Population, if applicable.

	R1	R2	R3	R4
1	4	4	4	4
2	4	4	4	4
3	4	4	4	4
4	4	4	4	4
5	4	4	4	4
6	4	3	4	4
Totals	24	23	24	24
	4.0	3.8	4.0	4.0

4 = Outstanding  
 3 = Very Good  
 2 = Acceptable  
 1 = Limitations  
 0 = Serious Limitations

# EVALUATION FORM

## Santa Maria Public Library (1043)

### ***Library Plan of Service***

### ***FORM G***

Regulatory Basis: p.67, 20440, Appendix 4

RATING:

#### **Rating Panel Comments**

Plans for community service are carefully worked through.

Plan of Service includes library classrooms for high school diploma completion classes.

The Plan of Service responds to need identified: space needed by community agencies to conduct classes and training, space for high school district to conduct remedial math and English classes, for the library to conduct "library competency classes," individual study rooms, and tutoring rooms. Spanish language collections space, homework and career centers, and a computer center, to name a few. Types of services to be offered are well defined. New services are well developed and, while volunteers will be trained to assist, the new position of the Young Adult Librarian (bilingual) will coordinate with school teachers and librarians on curriculum related software, supervising the computer center and homework assistance for children and young adults. Other agencies will also teach classes identified as needed, including literacy tutoring. This is an excellent Plan of Service.

The plan of service follows the findings of the needs assessment, and the library is clearly involving numerous agencies within community to fill the needs of the library clientele. Goals and objectives are clearly written, and implementation steps are included. Service indicators are primarily statistical in nature and will not provide assessment of the quality of the services provided.

#### **Rating Basis**

- 1.How Project responds to Needs of Residents.
- 2.How well mission, roles, goals, objectives, service indicators are documented.
- 3.Types of services well documented.
- 4.How project fits into jurisdiction-wide Plan of Service.

	R1	R2	R3	R4
1	4	4	4	4
2	4	4	4	3
3	4	4	4	4
4	4	4	4	4
Totals	16	16	16	15
	4.0	4.0	4.0	3.8

4 = Outstanding  
 3 = Very Good  
 2 = Acceptable  
 1 = Limitations  
 0 = Serious Limitations

# EVALUATION FORM

## Santa Maria Public Library (1043)

### Library Building Program

### FORM H

Regulatory Basis: p.69, 20440, Appendix 5

RATING:

#### Rating Panel Comments

Building Program implements Plan of Service well.

The Space Needs Assessment is discussed fully in the Building Program.

The building program follows the plan of service. It is thorough and provides the design team with adequate detail to understand the activities of each space.

#### Rating Basis:

- 1.How well Building Program implements Plan of Service.
- 2.How well Building Program documents general requirements for Library Building.
- 3.How well are the Spatial Relationships described.
- 4.How well are individual spaces sized and described.

	R1	R2	R3	R4
1	4	4	4	4
2	4	4	4	3
3	4	4	4	3
4	4	4	4	3
Totals	16	16	16	13
	4.0	4.0	4.0	3.3

4 = Outstanding  
 3 = Very Good  
 2 = Acceptable  
 1 = Limitations  
 0 = Serious Limitations

# EVALUATION FORM

## Santa Maria Public Library (1043)

### Conceptual Plans

### FORM I

Regulatory Basis: p.27, 20440 (d) (5)

RATING:

#### Rating Panel Comments

Non-assignable square footage is not included on the plans.

Conceptual Plans implement all elements of Need Assessment, Plan of Service, and Building Program. Nonassignable square footage is not shown.

The conceptual drawings follow the building program. Programmed and actual square footages are shown for each area, with virtually all areas corresponding to the amount of space programmed. Non-assignable square footage is not given on the plan.

#### Rating Basis:

- 1.How well the net-assignable square footage on plan matches BP, PoS and NA
- 2.How well the non-assignable square footage on plan matches BP, PoS and NA
- 3.How well Spatial Relationships on plan match what was called for in BP, PoS, and NA
- 4.How well the elevations, sections and specification implement the BP and PoS

	R1	R2	R3	R4
1	4	4	4	4
2	1	4	3	2
3	4	4	4	4
4	4	4	4	3
Totals	13	16	15	13
	3.3	4.0	3.8	3.3

4 = Outstanding  
 3 = Very Good  
 2 = Acceptable  
 1 = Limitations  
 0 = Serious Limitations

# EVALUATION FORM

## Santa Maria Public Library (1043)

### Joint Use Cooperative Agreement

### FORM J

Regulatory Basis: p.60, 20440, Appendix 2

RATING:

#### Rating Panel Comments

Joint Use Agreement includes funding and staffing by school district for high school diploma completion classes. Does not include all the other joint ventures indicated in the application.

Funding is contingent on grant award. Roles and responsibilities are well defined.

This Joint Venture Agreement is viable when considered in context with the detailed Needs Assessment and Plan of Service. While it appears that City's staffing contribution is only a "scheduling coordinator," the Plan of Service indicates a bilingual YA librarian will be hired to give and oversee Homework and Computer Center assistance. In addition, the City will conduct literacy and computer training classes. Periodic review is biennial - no periodic evaluation of the program is stipulated. This joint venture will fill an acute need for literacy in an agricultural community which has a large (41%) limited English speaking student population whose identified needs include ESL, GED classes, Homework and Computer Assistance, career and job preparation.

The joint use agreement demonstrates a partnership in which both parties will be contributing to the service. The school district will provide an instructor and PC equipment for the classrooms, and funding amounts are specified. The agreement is unclear concerning the hours that the classrooms will be used by the school district, which could be cause for conflict. The type of joint venture service to be offer is mentioned only as "high-school-diploma completion classes," without providing description, scheduling information, or any other details. The application form indicates that the joint venture services will also include a computer center, family literacy center, homework center, and career center -- none of which are mentioned in the joint use agreement.

#### Rating Basis:

1. How well roles & responsibilities are defined.
2. How clearly are the joint library services described.
3. Appropriateness,adequacy,reasonableness of hours of service.
4. Appropriateness,adequacy,reasonableness of staffing/volunteers.
5. How well are ownership issues resolved.
6. Appropriateness, adequacy, reasonableness of sources & uses of funding
7. Appropriateness, adequacy, reasonableness of review & modification process.
8. How well the agreement demonstrates a workable, mutually beneficial long term partnership.

	R1	R2	R3	R4
1	4	4	4	2
2	4	2	3	1
3	4	4	4	1
4	2	4	4	2
5	4	4	4	3
6	3	4	3	3
7	2	4	3	3
8	4	3	3	1
Totals	27	29	28	16
	3.4	3.6	3.5	2.0

4 = Outstanding  
 3 = Very Good  
 2 = Acceptable  
 1 = Limitations  
 0 = Serious Limitations

# EVALUATION FORM

## Santa Maria Public Library (1043)

### Joint Use: Needs of K-12 Students

### FORM K

Regulatory Basis: p.67, 20440, Appendix 4

RATING:

#### Rating Panel Comments

In the Plan of Service, each service applicable to K-12 is described in detail, is related to a K-12 benefit. The needs of K-12 are fully addressed.

The Needs Assessment identifies K-12 service needs.

The K-12 student population assessment reveals areas addressed in the Plan of Service.

The needs of students were carefully considered during the needs assessment process. The joint venture services to be provided for K-12 students are somewhat vague, but relate to assisting them in obtaining a high school diploma. Separate from the joint use agreement, the proposed library will also provide a homework center, career center, and computer center, all of which will benefit K-12 students.

#### Rating Basis:

1. How the project responds to the needs of the K-12 students as expressed in Needs Assessment.
2. How well the mission, roles, goals and objectives are documented.
3. How well documented are the types of K-12 services.

	R1	R2	R3	R4
1	4	4	4	3
2	4	4	4	2
3	4	4	4	1
Totals	12	12	12	6
	4.0	4.0	4.0	2.0

4 = Outstanding  
 3 = Very Good  
 2 = Acceptable  
 1 = Limitations  
 0 = Serious Limitations

# EVALUATION FORM

## Santa Maria Public Library (1043)

### Integration of Electronic Technologies

**FORM L**

Regulatory Basis: p.68, 20440, Appendix 4

RATING:

#### Rating Panel Comments

Computers will have Spanish language browsers and software. Computer Center, Homework Center will provide laptop connections as well as designated workstations. Laptop connections will be throughout building. ADA assistive technology will be available. Internet access, videoconferencing capability, online registration and reserves - flexibility for future adaptability.

Flexibility in technology design indicates well thought out planning.

Technology is used throughout the planning documents as a tool to deliver effective library services. The general building requirements section of building program contains a brief but significant discussion of telecommunications and electricity needs of the library. Specific technology uses include: laptop PC connections sprinkled throughout the building; ADA assistive technology; video conferencing; Spanish language browsers and software, computer center, and homework center with PCs.

#### Rating Basis:

1. Appropriateness of the electronic technologies in Plan of Service, based on Needs Assessment.
2. How well the integration of electronic technologies is documented in the Plan of Service.
3. How well the integration of electronic technologies is in the Building Program.

	R1	R2	R3	R4
1	4	4	4	4
2	4	4	4	4
3	4	3	4	4
Totals	12 4.0	11 3.7	12 4.0	12 4.0

4 = Outstanding  
 3 = Very Good  
 2 = Acceptable  
 1 = Limitations  
 0 = Serious Limitations

# EVALUATION FORM

## Santa Maria Public Library (1043)

### Appropriateness of Site

### FORM M

Regulatory Basis: p.39, 20440, Appendix 1

RATING:

#### Rating Panel Comments

Centrally located in service area, adjacent to Civic Center. On-site parking exceeds local zoning requirements. A 3-level parking structure is planned with 280 spaces (33 of which would be retained as surface parking adjacent to City Hall).

Very visible and accessible site.

Parking planning serves the community well.

The proposed site is adjacent to the Civic Center and along the major thoroughfare through the community. It's across the street from the main shopping mall and within walking distance of 3 schools and the surrounding residential areas. There are 6 public transit stops within 1/4 mile of the site, with the main transfer center one block away. Sidewalks provide pedestrian access, with bicycle lanes on one adjacent street. On-site parking will accommodate library users, with additional parking available in public parking adjacent and nearby.

#### Rating Basis:

1. Equal Access for all residents in Service Area.
2. Accessibility via Public Transit.
3. Accessibility via Pedestrian and Bicycle.
4. Accessibility via Automobile.
5. Adequacy of Automobile Parking.
6. Adequacy of Bicycle Parking.
7. Overall Parking Rationale.
8. Shared Parking Agreement (if applicable).
9. Visibility of site and proposed library building in service area.
10. How well site fits community context and planning.
11. Site selection process and summary.

	R1	R2	R3	R4
1	4	4	4	4
2	3	4	4	4
3	4	4	4	3
4	4	4	4	4
5	4	4	4	3
6	4	4	4	3
7	3	4	4	4
8	not applicable			
9	4	4	4	4
10	4	4	4	4
11	4	4	4	4
Totals	38	40	40	37
	3.8	4.0	4.0	3.7

4 = Outstanding  
 3 = Very Good  
 2 = Acceptable  
 1 = Limitations  
 0 = Serious Limitations

# EVALUATION FORM

## Santa Maria Public Library (1043)

### Site Description

**FORM N**

Regulatory Basis: p. 45, 20440, Appendix 1

RATING:

#### Rating Panel Comments

Site seems adequate for doubling the size of this library.

Use of existing site for replacement library emphasizes community continuity.

The site shape doesn't present siting or design constraints. A structure on the site is over 50 years old and was included as a part pf the CEQA documentation process. SHPO did not comment on its historic significance, but the applicant has agreed to move the structure if at all possible due to local historical significance.

#### Rating Basis:

1. Adequacy of size of site.
2. Drainage problems.
3. Geotechnical problems.
4. Appropriateness of site configuration (Boundary Survey)
5. Appropriateness of site/surrounding area. (Visual Record)
6. Appropriateness of site based on placement of building, parking, access roads, pathways, expansion and parking.

	R1	R2	R3	R4	
1	4	4	4	3	
2					OK
3					OK
4	4	4	4	3	
5	4	4	4	3	
6	4	4	4	2	
Totals	16	16	16	11	
	4.0	4.0	4.0	2.8	

EVALUATION FORM  
Santa Maria Public Library (1043)

***Financial Capacity***

***FORM O***

Regulatory Basis: Bond Act p. 5, Section 19998 (a) (7)

Rating Panel Comments:

Applicant has committed to the on-going operation of the completed library.

EVALUATION FORM  
 Santa Maria Public Library (1043)  
 Ratings Summary

<b><i>BOND ACT CRITERIA</i></b>	<b><i>RATING</i></b>	
Population Growth		<b>176%</b>
Age and Condition	3.0	
Needs of residents/response of proposed project to needs	4	
Plan of service integrates appropriate technology	4	
Appropriateness of site	4	
Financial capacity (new libraries only)		<b>yes</b>